Meeting Minutes
Team 18

Date	10/03/16	Duration (hrs)	2 hour
Time	10:14	Location	WT 501

Agenda

- ❖ Emailing recap of yesterday.
- ❖ Research CMS Features.
- ❖ Distribution of Proposal work.
- ❖ Formulate concepts of CMS.

Action Items

1. Issued Project Plan tasks.
2. Adam - PP Parts 7 and 8
3. Miguel - PP Parts 1 and 2
4. John - PP Parts 5 and 6
5. Chris - PP Parts 3 and 4
6. Come up with any additional questions for James.
7. Email followup to James.
8. Research CMS main functions
9. Create resource document for similar and helpful frameworks/CMS examples

Notes

- Discussed Yesterday's meeting.
- Feel that James is looking for a framework rather than a CMS. Will follow this up in Monday's planning meeting with him.
- Discussed what a CMS is.
- Chris was absent. No contact or given reason.

Attendees	Role
Adam Campbell	Team Leader
John Cave	
Miguel Saavedra	

Version

<v1.0> Document created - 05/03/16
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Made by
CHRISTOPHER TREADGOLD